



Mission Statement

Arlington Home Show and Garden Expo

Presented by Resilient Virginia

in partnership with Arlington County's Housing Division and the Virginia Cooperative Extension Service

Location: Thomas Jefferson Community Center, 3501 South 2nd Street, Arlington, VA 22204

Date: Saturday, April 22, 2017

The mission of the Arlington Home Show and Garden Expo is to provide residents of Arlington and neighboring jurisdictions with access to quality home improvement contractors, local government programs, and related community organizations. The show provides information and one-on-one access to the latest home and garden products, local design and construction companies, and educational opportunities, including information on universal design and energy efficient design options. The Home Show also provides access to Arlington County government staff that can assist residents in finding out about project permitting and regulations, environmental and energy programs, and home garden and landscaping information. Non-profit and community organizations will assist residents with additional information or help with successful home projects and topics of local interest.

Vendors who apply to participate in the Arlington Home Show and Garden Expo must agree to the following guidelines:

1. Must be in good standing with the Better Business Bureau (if applicable).
2. Must be in good standing with Arlington County (if applicable).
3. Must be licensed, bonded, and insured (if applicable).
4. Agree to the set-up and take-down instructions, which will be posted on the home show webpage. (See also the attached FAQs.)
5. Agree to instructions related to protecting the exhibit hall floor from damage.
6. Acknowledge that the exhibit hall area will be locked after set up time on Friday, April 21. There will not be security staff on duty, and the event organizers are not responsible for damage or loss of valuables.
7. Final booth assignment by show organizers will depend on the final vendor count and final exhibit hall layout. Show organizers will honor vendor booth preferences on a first come, first served basis to the extent possible.
8. Cancellation Policy: The vendor may cancel their booth reservation and receive a full refund through close of business on February 28, 2017. An extreme weather event or other circumstances out of the control of the show organizers could result in Arlington County closing the Thomas Jefferson Community Center on the specified date of the Home Show. In that case, vendors would be able to apply for a partial refund of 25% of their booth fee.

As a representative of _____, I agree to abide by the guidelines stated above during the Arlington County Home Show and Garden Expo, scheduled to take place April 22, 2017 from 10am to 5 pm.

Signature and Title: _____

Date of Application: _____